

CALCUTTA STATE TRANSPORT CORPORATION
5, Nilgunge Road, Belghoria, Kol-56.

Tender Notice Number : 04/ Hoarding /15-16

Tenders are invited in Sealed Cover super-scribed "OFFER AGAINST N.I.T. NO. 0 /Hoarding/15-16" in prescribed form from bona-fide, experienced, financially sound Agencies for display of advertisements on hoarding at 8B terminus, Jadavpur of C.S.T.C. on contract basis for a period as mentioned at table below, as per terms and conditions. Sealed envelope bearing Tender Notice, Terms & conditions of the Tender for display of advertisements on hoarding, Declaration, Form 'A', earnest money and other documents duly sealed & signed subheaded by "TECHNICAL BID" have to be submitted as per prescribed time schedule. Commercial bid will have to be submitted online only through the website www.wbtenders.gov.in as per prescribed time schedule.

Tender Form will be available from the Office of the Managing Director, 5, Nilgunge Road, Kolkata-700056 on payment of Rs. 500/- (Rupees five hundred) only per set (non-refundable) and to be submitted at the same address. Earnest Money to be deposited @ Rs.10,000/- (Rupees ten thousand) only in the form of Bank Draft or Pay Order drawn in favour of "Calcutta State Transport Corporation". Tenders will be opened at same place in presence of the attending parties/authorized representatives, if any.

A tenderer may quote rates for entire space available at Bus Terminus as mentioned at table below or any part of it in a single form depositing Earnest Money Rs.10,000/- only. The Corporation reserves the right to accept or reject any or all tenders without assigning any reason whatsoever. Prequalification application will be submitted along with copy of valid Trade License, P. Tax, VAT, IT Clearance Certificate/Challan, Credentials.

Details of area, period, unit with address.

UNIT	ADDRESS	AREA (Approximately)	Period
8B Bus Terminus	Jadavpur_	2200 Square feet	16.09.15. to 31.8.18.
		1400 Square feet	12.10.15. to 31.8.18.
		800 Square feet	02.03.16. to 31.8.18.

SCHEDULE OF DATE & TIME :

1. Last date of Prequalification application : 03.09.2015 upto 1-00 pm.
2. Date of Issue of Tender document : 02.09.2015 to 03.09.2015 upto 3-00 pm.
3. Date of Pre-Bid meeting : 03.09.2015 at 11-00 am.
4. Date of receiving Sealed Hard copy

of Technical Bids and uploading

Commercial bids at website : 10.09.2015 upto 2-00 p.m.

5. . Date of opening of Technical Bids : 10.09.2015 after 2-00 p.m.

6.. Date of opening of Commercial Bids : : 10.09.2015 after 2-00 p.m.

License Fee will be paid in advance for one year by the selected licensee on actual area taken over/allowed for display of advertisements on hoarding at the accepted rate per square foot basis within seven days of commencement date mentioned at Period Column above. Proportionate license fee will be paid for remaining period (less than one year) at the commencement of the third year.

Licensee will remain responsible to make appropriate provisions for erection of hoarding and electricity at his own cost.

For further details intending bidders may contact the office of the Managing Director, C.S.T.C., 5, Nilgunge Road, Kol-56.

Sd/- B. Dasgupta

Managing Director,
C.S.T.C.

No. 2200(30) –CSTC/38/1/12-13/BST

Dated : 19.08.2015.

Copy forwarded for information to :-

- 1) The Hon'ble Chairman,
Calcutta State Transport Corporation.
- 2) The Principal Secretary, Transport Deptt., Govt. of West Bengal, Paribahan Bhaban,
12, R.N. Mukherjee Road, Kolkata-700001.
- 3) Sri R.K. Maity, I.A.S., Commissioner, Transport Deptt., Govt. of West Bengal,
Paribahan Bhaban, 12, R.N. Mukherjee Road, Kolkata-700001.
- 4) The Financial Advisor, Transport Deptt., Govt. of West Bengal, Paribahan Bhaban,
12, R.N. Mukherjee Road, Kolkata-700001.
- 5) The Deputy Managing Director.
- 6) The Director of Operations.
- 7) The Chief Accounts Officer-cum-F.A.
- 8) The Chief Mechanical Engineer.
- 9) The Controller of Stores & Purchase.
- 10) The Works Manager, Central Workshop. (11) The Sr. Law Officer.
- 12-22) The Depot Manager, BD/PD/MD/SLD/KD/GD/LD/TD/TPD/HD/ND.
- 23) The Sr. Engineer(Civil). (24) The Discipline Officer.
- 25-26) The Administrative & Personnel Officer, Head Quarters/CTO.
- 27-28) The Chief Cashier, Central Cash/CTO.
- 29) The CA to Managing Director.
- 30) Notice Board.

Sd/- D. Roy

Deputy Managing Director,
C.S.T.C.

TERMS & CONDITIONS OF THE TENDER FOR CAFETERIA

1) **Manner of submission of Tender**

Technical Bid should be submitted in sealed cover super-scribed "OFFER AGAINST N.I.T. NO. 0 /Hoarding/15-16 " at the Office of the Managing Director, 5, Nilgunge Road, Kolkata-700056 containing Form No. 'A' (particulars of tenderer), Declaration ,copy of valid Trade License, P. Tax, VAT, IT Clearance Certificate/Challan, Credentials and Earnest Money. The Technical Bid will be opened at the above address in presence of intending tenderers. "Commercial Bid" has to be submitted online only through the website www.wbtenders.gov.in. The Tenderer must mention Area required in square foot for display of advertisements on hoarding, Average annual License Fee offered per square foot as per prescribed format online only through the website www.wbtenders.gov.in. The Corporation does not bind itself on accepting the highest tender and reserves the right to reject any/all tender without assigning any reason. The tenderer shall have to produce valid Trade License, VAT, Income Tax and Professional Tax Clearance Certificate before the finalization of the Tender/Offer. An Earnest Money @ Rs.10,000/- (Rupees ten thousand) only for each Depot/Unit shall have to be deposited in the form of Demand Draft/Pay Order on any Nationalized Bank in Kolkata in favour of "Calcutta State Transport Corporation" shall be accompanied with the Tender/Offer.

- 2) The Earnest Money deposit will be refunded to the un-successful tenderer without any interest. The Earnest Money deposit in case of successful tenderers shall be converted into Security Deposit (non-interest bearing) at the time of agreement.
- 3) The successful tenderer shall be required to execute contract agreement in triplicate one on Rs. 10/- non-judicial Stamp Paper and two in plain paper with the C.S.T.C. for for display of advertisements on hoarding for period mentioned above only without any option for renewal. Notice Inviting Tender and terms and conditions will form part of the agreement.
- 4) He shall not assign, sublet or transfer in whole or any part of the space allotted to him and should not commit any breach of this condition. He shall be liable for damages to building and other materials of this Corporation. He shall operate in a manner without causing any obstruction to normal operation of this Corporation.
- 5) Tenderer will be allowed to inspect the present site before offering rates on approaching to the respective Unit head.
- 6) The licensee will have separate arrangement of electricity and erection of hoarding.
- 7) The successful tenderer shall have to construct the hoarding structure and/or undertake development work by his own cost. They shall have to submit the detailed drawings of structure to be erected, with photography for each site for each hoarding (if more than one hoarding are placed in the site)/utility services. Tenderer should take care for easy access of C.S.T.C. staff, officer and general public at the each site and smooth operation of bus service.
- 8) All payments including Annual License Fee shall be deposited with Central Cash in advance by the selected licensee on actual area taken over/allowed for display of advertisements on hoarding at the accepted rate per square foot basis within seven days of commencement date mentioned at Period Column above. Proportionate license fee will be paid for remaining period (less than one year). In case of delay/ failure in timely payment, a penalty @ 2% per month/fraction of a month shall be charges for the period of delay.
- 9) The licensee shall remain liable to discharge all statutory obligation and Corporation will not be liable in any way.
- 10) Any damage caused to the building or property of the Corporation shall be recovered from the licensee.
- 11) The Corporation shall have the right to terminate this license agreement by giving one month's notice in writing without assigning any reason whatsoever and in this event the licensee shall have no right to claim any compensation other than the refund of his Security Money.
- 12) The licensee must vacate the premises at the end of the agreement period and on the last date of the period of contract, he must hand over possession to the Corporation on as is where is basis. For over stay and delay in handing over of the possession of premises a daily penalty @ Rs. 200/- per day will be charged and recovered from the Security Deposit.

- 13) The successful tenderer shall have to arrange electrical installation including separate power connection. Tenderer shall have to install separate electric meter after getting N.O.C. from C.S.T.C. authority.
- 14) Successful tenderer will not display any ugly scenery in the hoarding at any site which may make sight pollution.
- 15) If any issue relating to environment clearance certificate or permission of Govt. Authority like Police and Fire arises, the agency will have to get the necessary clearance by his own effort and Corporation will not remain responsible in any way. If any question of taxes to the Municipal Corporation/Municipality arises the agency will have to pay the same expenses and no compensation to such effect will be made by this C.S.T.C.
- 16) All matters of advertisement should be placed before the Deputy Managing Director for approval. The Corporation should have be right to accept or reject any advertisement matter.
- 17) The successful tenderer, if fails to pay the stipulated contract amount, the Corporation without prejudice to its other rights, reserves the right to terminate the contract giving 30 days notice in writing.
- 18) The Corporation will take no responsibility for the delay, loss of non-receipt of tender documents sent by post on no account will any extension of time for submitting tender on above ground be considered.
- 19) The Earnest Money will be forfeited if the successful tenderer withdraws his tender and/or fails to deposit the requisite contract amount as per condition and/or to execute a formal contract or agreement within the specified period in the manner stated hereafter.
- 20) The Corporation reserves the right to accept or reject all/any tender fully or partly or divide the work of advertisement on the hoarding/development of un-used or under used premises among the tenderers separately/exclusively without assigning any reason whatsoever.
- 21) If any advertising firm contravenes any of the terms and conditions of the contract the same shall be liable for immediate termination and the Corporation will be empowered to forfeit the Security Deposit money.
- 22) Jurisdiction of Civil Court : In connection with this agreement jurisdiction of Civil Court shall be limited within City Civil Court or Alipore Civil Court, District 24-Parganas (South).
- 23) The publicity contract is generally meant for the periods as mentioned at the table above but the Corporation may any time giving 3 months notice in writing terminate the contract in public interest and the advertising agent will have no right to object to the same or demand any compensation for such termination by the Corporation.
- 24) After expiry of the agreement or the period of termination notice or seizure of the contract if any manner whatsoever the selected party shall have to dismantle/deface indecent manner and remove all the advertisement boards, paintings, fixture ad materials from the allotted spaces within 14 days, failing which the Corporation shall be at liberty to dismantle and deface the same forthwith without further notice and the cost of dismantling/defacement and demurrage charges will be recovered from the Security Deposit of the said party.

DECLARATION

I / We do hereby declare that I/we have gone through the terms and conditions as laid down in the tender which are acceptable and will be binding upon me/us if my/our tender is accepted/rejected by the Corporation. I / We also declare that I / we are going into a contract agreement with the Corporation after selection. I / We shall abide by all the terms and conditions as above and will be laid down in the contract agreement. In case of violation of any of the terms and conditions of the Tender/Contract, the C.S.T.C. will be at liberty to cancel the contract and to forfeit the Security Money deposited by me/us without assigning any reason.

Date : Signature :

Place : Name of the Firm/
Individual :

Address :

Seal :

PLEASE NOTE :

Documents / papers to be furnished in the Tender :-

- 1) Terms and conditions of Tender along with Form 'A' and Form 'B' duly filled in, sign and seal.
- 2) Copy of Trade / Food / Catering License / I.T. / VAT/ P.T. Certificate.
- 3) Requisite amount of Earnest Money in the form of Bank Draft / Pay Order.
- 4) Partnership deed if applicable.
- 5) Photocopy of money receipt of Rs. 500/- (Rupees five hundred) only towards purchase of Tender documents.

F O R M - 'A'

PARTICULARS OF THE TENDER

- 1(a) Name of the Agency :
- (b) Name of Industrial House/Office with Which Registered (Certificate must be enclosed) :
- 2(a) Proprietor's Name :
- (b) Particulars of experience :
- i) Foundation year of the Firm/Unit :
- ii) Total Experience with proof of credential during last three years. :
3. Full address of the Firm :
- i) Head Office (Phone, PAN, Fax, E-Mail Address, Mobile Phone). :
- ii) City Office :
4. Particulars of the Trade License :
5. Experience with Govt. establishment or Big Industrial House, if any. :
6. Details of Bank Account :

Date :

Place :

Signature of Tenderer with Seal

F O R M - "B"

Format for uploading commercial bid

(have to be submitted online only through the website www.wbtenders.gov.in)

Name of the Unit intend to take over	Area Available for display of advertisement on Hoarding (Square feet)	Area Required for display of advertisement on Hoarding (Square feet)	Base License Rate per square feet per year (Rs.)	Offered License Rate per Sq.ft. per year.	Period
(2)		(3)	(4)	(5)	(6)
8B Terminus, Jadavpur	2200 Square feet		560/-		16.09.15. to 31.8.18.
	1400 Square feet		560/-		12.10.15. to 31.8.18.
	800 Square feet		560/-		02.03.16. to 31.8.18.

Date :

Place :

Signature of Tenderer with Seal