



Calcutta State Transport Corporation

(A Government of West Bengal Undertaking)

12, R.N.Mukherjee Road

Kolkata - 700 001

web: www.cstc.org.in

Tender No.: cstc/mobile/01

Date: 08/09/2016

Tender Document for Supply of Mobile Handsets

Last Date of Submission: 1500 hrs. On 19/09/2016

Calcutta State Transport Corporation (CSTC) invites sealed bid for the procurement of Mobile Phones with standard OEM accessories, screen guard, cover & mobile holder bracket (to fit inside a bus) as per the details given in the Annexure-II from OEMs/Authorized Distributors/Dealers. You are requested to submit your bid inside designated box at the office of the Controller of Stores & Purchase at 5, Nilgunj Road, Kolkata - 700056 for the supply of same.

Schedule of Bidding Process

The Authority shall endeavour to adhere to the following schedule:

Sl No	Event Description	Date
1	Date of uploading of NIT in CSTC website	08/09/2016
2	Last date of submission queries	10/09/2016 up to 17.00 Hrs.
3	Bid submission start date	13/09/2016 from 11.00 hrs
4	Bid submission closing date	19/09/2016 upto 15.00 hrs.
5	Technical and Financial Bid opening date	19/09/2016 after 15.00 Hrs.

Specific terms and conditions:

1. **Bid Security & Tender Document Fee:** The bidder is required to deposit an Earnest Money (EMD) of ₹30,000/- (Rupees Thirty thousand only) and Tender Document Fee of ₹500/- (Rupees Five hundred only) in the sealed cover with supporting documents (Technical Bid) at the time of submission of bid. The EMD & Tender Document Fee shall be in the form of Demand Draft (validity 3 months) / Pay order in favour of "CALCUTTA STATE TRANSPORT CORPORATION" payable at Kolkata. No tender will be accepted without Earnest Money Deposit & Tender Document Fee.
2. The tender shall be sent in a closed & stamped cover with two separate envelopes superscribing "Technical Bid" and "Financial Bid" inside to CSTC latest by 5:00 p.m. on **19/09/2016**. The cover shall be super-scribed with the following details:-
 - a) Tender Reference Number and Title
 - b) Due date of opening of the Tender
 - c) Bidder Name and Contact Details

3. **Qualification Criteria:** The bidder should be registered (valid trade license) for a period of at least 3 years and should have Sales Tax Registration No., VAT Registration No., PAN (supporting documents needed). All the details duly filled in Annexure-I have to be submitted along with the bid. In addition to these, the bidder should have positive net worth for the last three financial years (CA Certificate / Copy of Balance Sheet needed) and not being blacklisted by any Govt. Bodies / PSU / reputed firms (a self-declaration needed).
4. The price/Make/Model/Product Details should be quoted on prescribed format as given in 'Annexure-II'. The quoted price should be inclusive of any taxes / levies.
5. **Warranty:** A minimum warranty of one year for both mobile phone & accessories from the date of successful Installation of mobile phones shall be provided. In case any defect is found during the warranty period, the bidder shall replace the same without any additional cost to the CSTC.
6. Technical bid will be opened online in the CSTC HO at 5, Nilgunj Road, Kolkata – 56 at 3.30 p.m. on 19/09/2016. A representative of the bidder may be present at this office during opening of the tenders. Financial bid will be opened after completion of technical bid opening for the technically qualified bidders only. Decision of the technical tender committee in deciding technical competency of the bidders is final.
7. **Validity of Bids:** The tenders submitted shall remain open for acceptance for a period of three months from the date of opening the tenders.
8. The L1 (Lowest bid) will be decided on overall total cost of all the items mentioned in the Financial Bid Performa.
9. **Delivery:** The bidder shall supply within 3 calendar days of the placement of the purchase order, In case the successful bidder fails to supply the items within a delivery period or refuses to accept the purchase order or leave the supply incomplete, CSTC reserves the right to forfeit the EMD and cancel the order. Subsequently, bidder with second lowest bid (L2) shall be asked to complete the supply at L1 price.
10. EMD furnished by all the unsuccessful bidders shall be refunded normally within 30 days of delivery of mobile devices by the successful bidder. EMD shall not carry any interest. EMD by the bidder will be forfeited if any bidder revokes his tender within the validity period or increases his earlier quoted rates or the bidder does not commence the work within the specified delivery period. EMD of the successful tender shall be released after the supply of the stores is accepted by this office in the satisfactory working condition.
11. **Payment Terms:**90% Payment will be made by CSTC by A/C Payee Cheque or NEFT or RTGS after receipt and acceptance of all the items in stores in good condition as per specifications. No advance payment shall

be made. Balance 10% Payment will be released after completion of warranty period.

12. In case the quoted item is not available in the market, the bidder will have to supply higher version / replacement of that item in the quoted cost in the same delivery period with prior written approval of CSTC.
13. All the items shall be subject to inspection on receipt of stores of CSTC HO as specified in the purchase order. The decision of the inspection Officer or any other person nominated by CSTC, as regards quality or quantity of supplies delivered, and shall be final. The Inspection officer is entitled to reject any or all of the supplies if not conforming to the terms and conditions of the purchase order.
14. The tenders not fulfilling the above requirements will be summarily rejected.
15. CSTC reserves the right to alter number of items without assigning any reason whatsoever.
16. CSTC reserves the right to reject any or all tenders without assigning any reason whatsoever.
17. This tender shall be governed by applicable Laws in India and shall be subject to the Jurisdiction of Kolkata only.

**Controller of Stores & Purchase
Calcutta State Transport Corporation**

Annexure - I
Proforma for Technical Bid

Description	Information		Supporting Documents Required
Co. Name and Regd. address			Yes
Telephone No(s).			No
Email ID			No
Website			No
Type of Organisation (Proprietorship/Partnership/Pvt. Ltd./Limited Company)			Yes
Month & Year of establishment			Yes
PAN			Yes
Service Tax Registration No.			Yes
VAT Registration No.			Yes
Net worth (in lakhs Rupees)	YEAR	NET WORTH	Yes
	2015-16		
	2015-14		
	2014-13		
Brand & Model being offered/OEM and Date & Place of Manufacturing / Assembling			Yes
Tender Fee Details			Yes
EMD Details			Yes
Whether Terms & Conditions issued by CSTC are acceptable to the Firm			No
Whether the firm was blacklisted by any Govt. Bodies / PSU / by any Govt. Bodies / PSU / Reputed Firm in last three years			No

Signature with Name, Designation and Stamp

Proforma for Financial Bid**Annexure - II**

Srl No.	Item	Specification & Accessories	Unit Required	Unit Purchase Price incl. of Taxes & other charges (₹) (in figure and words)	Total Purchase Price incl. of Taxes & other charges (₹)(in figure and words)
1	Mobile Handset	<p>Standard OEM Accessories with Box. RAM : 512 or above 3G service enabled.</p> <p>Android OS : Kitkat/Lollipop.</p> <p>Display/Screen size : 4.5 inch or above.</p> <p>Sensor : GPS/AGPS</p> <p>Network: GSM/HSPA/LTE BATTERY: Removable, Min. 2000 mAH</p> <p>Mobile Holder : Any body mounted bracket holder keeping in mind it should hold any smart phone having screen size above 4.5 inch and can be properly secured. You can mention that the company should provide an appropriate body mounted holder for the device.</p> <p>Charger: Appropriate charger for the device which will be able to draw power from the bus</p>	63 (Sixty three)		

Place of submission & opening of Tender Document

Calcutta State Transport Corporation

5, Nilgunj Road

Kolkata - 700 056

For any clarification, please contact:

Controller of Stores & Purchase

Contact No.: (033) 25532090 (O) , 9432022157

Fax: (033) 25533017

Email: cosp@cstc.org.in